

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)**

**Republic of Serbia  
Sava and Drina Rivers Corridors Integrated Development Program  
Project ID No. P168862**

**Assignment Title: Senior Civil Engineer (full time)**

**Reference No.: SER-SDIP-IC-CS-24-33**

**Expected duration: 29 months**

The Republic of Serbia has received financing from the International Bank for Reconstruction and Development (IBRD) (“World Bank”) towards the cost of the Sava and Drina Rivers Corridors Integrated Development Program (SDIP), Phase I project, and intends to apply part of proceeds for consultancy services.

SDIP aims to accelerate regional economic cooperation in the Western Balkans and help strengthen the institutions and procedures through which the Sava riparian countries collaborate. SDIP will be implemented through a sequential and simultaneous two-phased programmatic approach with five participating countries: Serbia, BiH, Montenegro, Croatia and Slovenia. The objective of the Phase I of the Project is to improve flood protection transboundary water cooperation in the Sava and Drina River Corridors.

The assignment includes a competitive salary and multi-year full-time engagement in an international setup.

**The scope of work of the Consultant shall include the following:**

- Internal checking completeness of existing detail design concerning all needed kinds of designs, drawings, technical specifications and bill of quantities,
- Contributes to the preparation of Project Procurement Plan;
- Preparation of certain parts for all tenders for works
  - Terms of Reference,
  - Bill of Quantities,
  - Technical specifications, and
  - Drawings to be inserted in tenders
- Work closely with the Contract Management Officer/PIU Civil Engineer/ Construction Supervision Consultancy Firm responsible for the quality, time, and cost control for implementation of the flood protection works
- Coordinate with Public Water Management Companies and other relevant authorities to ensure all Government permits are obtained and kept up to date / on file, to facilitate the construction works.
- Making sure that all design work and specifications to be developed are in accordance with construction norms enacted by the Government of Serbia.
- Monitoring the design, supervision and technical control consulting services, as well as the progress of works at all stages to ensure that the quality and quantity of works are in accordance with the provisions stipulated in the awarded works contract, including continuous updating of information on civil works progress at each building site;
- Carry out periodic site visits to monitor progress of works and to assist for the resolution of issues.
- Create/maintain the database of contract administration (insurance, managements’ meetings minutes, work schedule, correspondence regarding the execution of the contract, paying certificates etc.)
- Review and advise on any claim determinations or variation orders put forward by the supervision consultant.
- Monitor, review and provide comments (where necessary) on consultants outputs – against the requirements of the terms of reference.

- Review and carry out periodic technical audits of the consultants contract management, document control and quality assurance systems.
- Reporting to the Project Director and Directorate for Water on any delays in completing a construction project (or a portion thereof), that can have a significant financial impact on the owner and the contractor; proposing solutions to overcome any problematic issues that may arise during contract implementation;
- Assisting in the overall coordination of field work of contractors, end-users and local authorities in order to support the implementation of the project;
- Verifying invoice payments for design and supervision, technical control and civil works;
- Providing ad hoc briefings and reports on project implementation status as required;
- Assisting the Project Director in producing the overall project implementation reports to the World Bank and the Directorate for Water;
- Advising the Directorate for Water on issuing provisional/final acceptance certificates for works on each site;
- Together with the PIU Coordinator coordinate work of the PIU Junior Civil Engineer;
- Performing any other appropriate tasks as determined by the PIU Director and/or officials of the Directorate for Water.
- He/she reports to the PIU Director.

**The Consultant shall have the following qualifications and experience:**

- University degree in civil engineering;
- At least 13 years of experience in implementation of design and construction works;
- Excellent knowledge of the current Serbian Law on planning and construction and by-laws as well as institutional set up in water sector;
- Excellent knowledge of the FIDIC contract rules;
- Excellent knowledge of Serbian and English language, both written and spoken;
- Computer literacy, Word, Excel, PowerPoint;
- Obtained License no 310 is preferable;
- Driving license/B category;
- Previous experience in similar assignments, preferably with International Financing Institutions and/or donor-funded projects will be an advantage.

The detailed Terms of Reference for the above referenced consulting services is posted on the official website of the Ministry of Agriculture, Forestry and Water Management (MAFWM)/Republic Directorate for Water at <https://rdvode.gov.rs/javne-nabavke-bez-zakona-projekat-integrisanog-razvoja-koridora.php> .

The CFU now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide Cover Letter and CV representing description of qualifications, experience in similar assignments and availability of required skills (scanned diplomas to be sent with CV).

The evaluation criteria for the assignment are as follows:

- Specific Experience relevant to the Assignment (60 Points)
- Qualifications and Competence relevant to the Assignment (40 Points)

The attention of interested Consultants is drawn to paragraph 3.14, 3.16 and 3.17 of **the World Bank's Procurement Regulations for Investment Project Financing (IPF) Borrowers, Procurement in Investment Project Financing Goods, Works, Non-Consulting, and Consulting Services (July 2016, revised November 2017 and August 2018)** ("the Regulations") setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations. The type of contract will be time-based contract.

Interested consultants may obtain further information at the address below during office hours.

Expressions of interest **in English language** must be delivered to the **e-mail addresses** below by **February 12, 2024, 12:00 noon, local time**.

When submitting Expressions of Interest please indicate **assignment title** and **reference number** for which you are applying.

<b>Contact:</b>	<b>E-mail:</b>	<b>Address:</b>
To:	<a href="mailto:dejan.jeremic@mfin.gov.rs">dejan.jeremic@mfin.gov.rs</a> Mr. Dejan Jeremić Procurement Specialist	Ministry of Finance Central Fiduciary Unit Balkanska 53 11000 Belgrade, Serbia Tel: +381 11 7652565
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